

Avon Pension Fund

Bath & North East Somerset Council

Lewis House, Manvers Street

Bath, BA1 1JG

E: avonpensionfund@bathnes.gov.uk

W: avonpensionfund.org.uk

T: 01225 395100

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| **New Academy Details Form** | **LGPS 34A (Part 1)** |

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| **Academy Information** |
| Local Education Authority (ceding authority): School Name: New Academy name (full legal name): Address:  Commencement / Conversion Date: *Legal Status of the Academy (please tick relevant box below)*Limited by Guarantee [ ]  Other (Please specify below) [ ]   |

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| **Academy Trust Information** |
| Name: Company Registration Number: Registered Address (if different to above):   |

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| **Academy Conversion Documents** |
| Copy of Secretary of State for Education Approval Document attached? YES [ ]  |
| Transferring LGPS Members’ data attached (LGPS 33)? NO [ ]  YES [ ]  |

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| **Lead Officer Details (as per form LGPS 35A)** |
| Name of Lead Officer: Email address: Telephone Number (Office): Telephone Number (Mobile):  |

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| **New Academy HR, Payroll and Finance Contact Details** | **LGPS 34A (Part 2)** |

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| **HR Contact Details:**Name: Position: Telephone Number: Email Address: Name & Address of Organisation (if service provided externally):   **Payroll Contact Details:**Name: Position: Telephone Number: Email Address: Name & Address of Organisation (if service provided externally):   **Finance Contact Details (for actuarial matters):**Name: Position: Telephone Number: Email Address: Name & Address of Organisation (if service provided externally):    |

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| **Authorisation** |
| *I hereby appoint the above authorised contacts for the LGPS\*. This authorisation is required for purposes including data protection.*Name: Job Title: Email Address: ***\*****this section must be signed by an officer of the Scheme Employer of Head Teacher, Director, or another equivalent level.* |
| Signed: |  | Date: |  |

**Avon Pension Fund, Local Government Pension Scheme administered by Bath & North East Somerset Council.**

**Data Protection:** Avon Pension Fund is a Data Controller as defined in the UK GDPR. We store, hold and manage your personal data in line with statutory requirements to provide you with pension administration services. For more information about how we process your data, your individual rights and answers to frequently asked questions, please visit our website: [avonpensionfund.org.uk](https://www.avonpensionfund.org.uk/)