
Appointment of a Lead Officer for the LGPS (TAB)

LGPS 35B

When a Scheme Employer decides to outsource one of its functions to an external organisation, described as a Transferee Admission Body (TAB), it must appoint a Lead Officer.

Role of the Lead Officer – to represent the Scheme Employer in managing the pensions aspects of the outsourcing.

Responsibilities of the Lead Officer – to ensure that all the necessary information is provided to the Avon Pension Fund as requested so that the admission agreement and, where desired, a bond agreement is completed no later than the date on which the outsourcing contract is scheduled to commence.

Lead Officer Details

Name of Scheme Employer:

Name of Lead Officer:

Job Title:

Telephone Number (Office):

Telephone Number (Mobile):

Email Address*:

**this email address must be monitored by an authorised contact of the Scheme Employer in the absence of the Lead Officer*

Authorisation of Lead Officer Appointment

*I hereby appoint the above-named to be Lead Officer for the LGPS**

Name:

Job Title:

**this section must be signed by an officer of the Scheme Employer of Director or equivalent level.*

Signed: Date:

Avon Pension Fund, Local Government Pension Scheme administered by Bath & North East Somerset Council.

Data Protection: Avon Pension Fund is a Data Controller as defined in the UK GDPR. We store, hold and manage your personal data in line with statutory requirements to provide you with pension administration services. For more information about how we process your data, your individual rights and answers to frequently asked questions, please visit our website: avonpensionfund.org.uk

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