**Specimen Letter IHR 01 – Ill Health Retirement Declined**

Dear **<Name of Member>**

**Local Government Pension Scheme (Benefits, Membership and Contributions) Regulations (as amended) - Ill Health Retirement**

I write to inform you of the decision of **<Name of Scheme Employer>** on whether or not your Local Government Pension Scheme (LGPS) benefits with the Avon Pension Fund can be paid on the grounds of ill-health.

Regulation 20 of the above Regulations states that an LGPS Member qualifies for Ill Health Retirement, before normal retirement age, if:

1. the member is suffering from a condition that renders him or her permanently incapable of discharging efficiently the duties of the relevant employment because of ill-health or infirmity of mind or body and, if so
2. whether as a result of that condition he or she has a reduced likelihood of being capable of undertaking any gainful employment before reaching his or her normal retirement age

Following advice received from an independent doctor qualified in Occupational Health Medicine, **<Name of Scheme Employer>** has determined that you do not qualify for Ill Health Retirement because you are not suffering from a condition which renders you permanently incapable of discharging efficiently the duties of your current employment and you do not have a reduced likelihood of undertaking any gainful employment before your normal pension age as a result of your condition.

**INSERT Scheme Employer’s normal wording on dismissing an employee on the grounds of capacity if appropriate, including reference to pay in lieu of notice if appropriate.**

You have the right to initiate a formal appeal in respect of **<Name of Scheme Employer’s>** decision, under the Disagreement Procedure of the LGPS. Any appeal must be made in writing to **<Scheme Employer Appeals Officer Job Title>** at **<Appeals Officer Address>** outlining your reason(s), such as new or unused medical evidence, within 6 months of the date of this letter.

If there is anything you do not understand, or you need any further information, please do not hesitate to contact **<me/Scheme Employer Contact>** on direct line telephone number **<Direct Phone Number>**, or you can write to **<me/Scheme Employer Contact>** at **<Contact Address>**.

Yours sincerely